HMIS Open Forum
Session 4
Tuesday, February 8, 2022
Presenters

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Agenda

• Announcements and Reminders
• Latest Updates
• What we’re working on
• Q&A
Reminders

• Do you receive emails from CCEH via Constant Contact?
  • *If not, have you unsubscribed?*

• Keep current with all the important release updates and announcements

• Email data@cceh.org if you want to get back on to our mailing list
Reminders

• Fee for missed HMIS training
  • $50 for first time
  • $150 for subsequent times

• Contact help@nutmegit.com at least 24 hours prior to training if you can’t make it

• To review entire policy, see CT HMIS Policies and Procedures – page 28

• Thank you!
  • We appreciate everyone’s help in cleaning up data for the System Performance Measure annual submission
• Maintaining high quality data is easiest to do on an ongoing basis
Resources: cceh.org/data-quality/

SPM/APR Data Clean Up List

Click on the link to download the Excel spreadsheet, filter for your program and review the data issues indicated. Make corrections to the client record if needed.

SPM APR Data Clean Up List 10.28.21 (Excel File Download)

SPM/APR Clean Up Guides

Guides for correcting HMIS data issues for Length of Stay, Date Homelessness Started, and Move-in Date.

- Date Homelessness Started Clean Up Guide
- Emergency Shelter Length of Stay Clean Up Guide
- PSH RRH Move in Date Clean Up Guide
- TH SH Length of Stay Clean Up Guide
- Missing Exit Destination Clean Up Guide

Data Quality Management Plan and Resource Guide

2021 Data Quality Management Plan

The CT HMIS Data Quality Management Plan provides information on the importance of data quality, roles and responsibilities of supporting partners, and data quality standards.

Data Quality Management Plan Resource Guide

The Data Quality Management Plan Resource Guide is a comprehensive guide with links to general HMIS data entry guidance as well as resources for correcting common data quality issues.
SPM Clean Up- Questions or Suggestions?

• Suggestions for improvement of the process?
• Additional support needed for data quality?
Enter COVID-19 Data into HMIS

Reminder to enter all COVID Testing and Vaccination Data into HMIS as soon as possible!

• Why is this important?
  • The only way to see what’s happening in the state and by CAN
    • HMIS is state’s centralized database
    • COVID dashboard will reflect changes
  • See impact on your shelter/program
  • Can help alert other shelters in the area of an outbreak
Latest Updates
New Report Available

- HMIS Data Coordinator (HDC) User Access Report
  - HDCs will use the report to review HMIS access of the users in their organization.
  - The purpose of the report is to assure that users are only reviewing client records within the scope of their access permissions.
- Procedures for the report and expectations for its use were developed by a user group made up of members of the HMIS SC and HDCs
In an effort to standardize the definitions of the CAN appointment outcomes and ensure that the options were reflective of the work being done, changes are being made in HMIS.
CAN Appointment Outcomes

• CAN enrollment exit outcomes will also be adjusted to align with the updated appointment outcomes
• Changes will be live in HMIS the week of 2/14/22
• New values will be reflected in the CAN Appointment Dashboard next month
What We’re Working On
Multi-factor Authentication

- **New feature to strengthen system security**
  - Behind the scenes work in progress
  - Additional communication with users as roll out progresses
Training Improvements

• Nutmeg and CCEH are collaborating to make improvements to training
• Keep an eye out for a survey to provide additional input on the process
Questions?