HMIS Release Notes
Duplicate Clients Created by Users Report

December 11, 2020

What are the changes?

A new report has been created for use by organizations to determine the number and user responsible for the creation of a duplicate client in the system. This view leverages the dynamically created UniqueClientID field in the database, which generates a unique signature for each client that allows for duplication reporting.

Which users are impacted?

This Report is available under all user facing roles and is available via the following path:

Admin Tab > Left Menu "Reporting" > "Operational Reports" and is under the user Reports section.

How does this help?

This report allows organizations to monitor the effectiveness of the intake process in avoiding client duplication in the system and provides details on number of duplicates, user creating and release status.

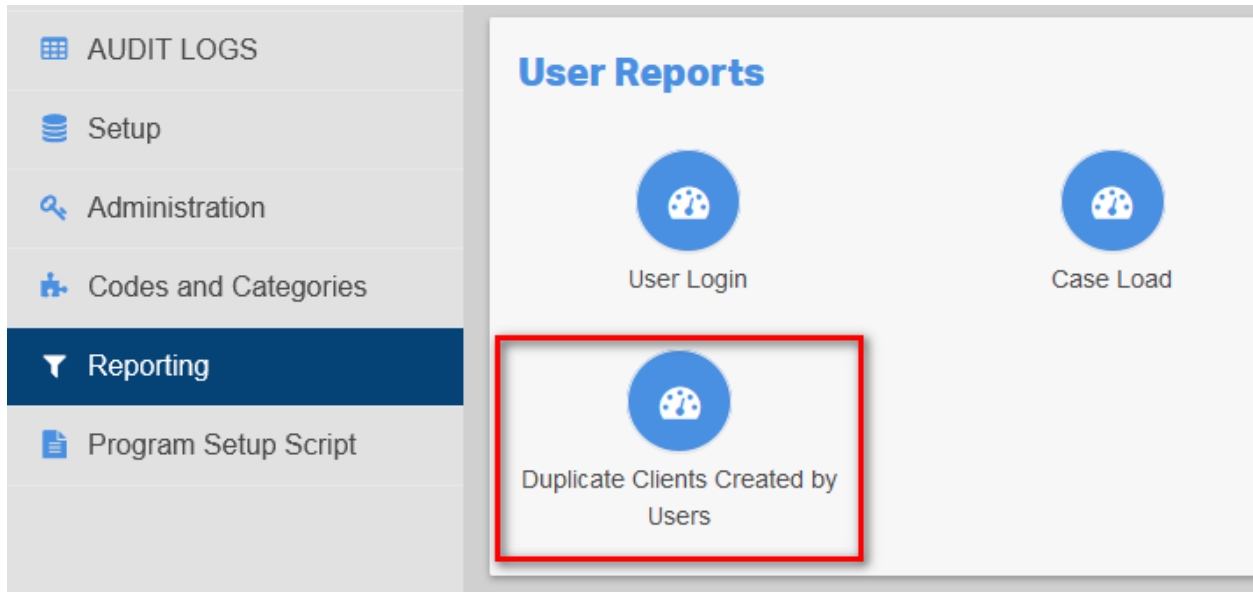## When will I see this change in HMIS?

This change is expected to be rolled out on December 11, 2020

Summary of the changes:

- Added a report icon "Duplicate Client Created by Users" report to 'Operational Reports' dashboard
- Added "Duplicate Clients – Summary" report view
- Added "Summary by User" report view
- Added "Count of Existing Duplicates in System" report view

Screenshots of Changes

Report Dashboard

Duplicate Client Summary Page

Summary By User View

OrganizationName	OrgID	UserID	UserName	Dupe Clients Created within Period
Coordinated Access Network				
Coordinated Access Network	69221	247613	▮▮▮	1
Coordinated Access Network	69221	241311	▮▮▮	1

Duplicate View – Detail of Duplicates

| | Duplicate Clients - Summary v3 | | | | | | | | + Summary by User |

Filters

Dupe Client Create Date: 11/12/2020 through 11/12/2020

Q Search

RowID	Dupe Client Create Date	Dupelicate's ClientID	Original ClientID	First Name	Last Name	Count of Existing Duplicates in System	CoC Code (If Enrollment)	UniqueClientID	Created by User's Organization
1	11/12/2020 12:00 AM	254171	146291	████	████	1	CT-505	████	Coordinated Access Network

Count of Existing Duplicates in System

| | Existing Duplicates in System | |

Total Rows: 1

RowID	DupeClientID	First Name	Last Name	DupeProgramName	UniqueClientID	Dupe Release StartDate	Dupe Release End Date	DupeReleaseLevelID
1	254171	████	████	211 Coordinated Access	████	11/12/2020	11/12/2022	All Information

Results Per Page: 50