



CT HMIS Steering Committee
Meeting Minutes
Wednesday March 26, 2014
GoToWebinar

ATTENDEES

Name	Organization and/or Region
Milena Sangut	Danbury
Alicia Tyson-Sherwood	Waterbury
Crane Cesario	Hartford
Jackie Janosko	Bridgeport
Jeanne Miner	CCEH
Ian Anderson	CCEH
Brian Roccapriore	CCEH
Nancy Cannavo	Litchfield
Meredith Dambroise	New Haven
Russ Cormier	Nutmeg IT
Jim Bombaci	Nutmeg IT
John Merz	BOS
Matt Morgan	Hartford
Phillip Lysiak	Bristol
Dana Dixon	New London
Noel Kammermann	Stamford
Walter Hewitt	UWSECT
Carol Duffy	New Britain

FEBRUARY MINUTES - MILENA

- Motions to approve – Meredith Dambroise / Jackie Janosko seconded
- All in favor, no corrections

CLIENT CONSENT AND ROI UPDATE – CRANE CESARIO

- Technical difficulties prevented us from having this conversation – Crane agreed to send the information around to the group on an email

ECM IMPLEMENTATION UPDATE – JIM BOMBACI - NUTMEG

- Area 3 is training this week – with a go live date of 4/7/14

- Area 4 kick off webinars are scheduled for 3/31/14 and 4/1/14
- Areas 1 + 2 are up and running – with little or no major technological issues – nothing that has stopped users from entering information

COMMUNITY DASHBOARD REVIEW – JIM BOMBACI - NUTMEG

- Reviewed the community dashboard excel sheet including areas of:
 - Data Completeness
 - NOFA Summary tables
 - Missing Data Rates
- Allows projects to see the UDE's that are not up to HUD compliance standards
- Reports are made available monthly to communities so they can improve their data quality

Shelter Utilization Report Overview – Jeanne Miner – CCEH

- Jeanne Miner reviewed the new Shelter Utilization Report in ECM – powerpoint is attached to these minutes
- Dana Dixon commented that the SUR has come a long way, but is still not perfect – some information is not comprehensive such as the utilization rate, and some information isn't reporting correctly. Nutmeg and Empowered Solutions Group is actively working on the fix for this issue.

POINT IN TIME UPDATE – NUTMEG & CCEH

- There are just a handful of errors to correct in the system, which are mostly small in nature but it is just tracking down the programs to get their information in.
- CCEH is still on track to have the 90 day publication out.

SHELTER INTAKE / REACHING HOME RETOOLING SUBCOMMITTEE UPDATE – CCEH

- Reaching Home's Crisis Response Committee is revamping the shelter intake form.
- Group formed a subcommittee to incorporate the new / upcoming HUD data standards
- The HMIS Steering committee will be invited to participate in the session – which Brian Roccapriore will send around once he has the date and time.

NEW BUSINESS

- None.

NEXT MEETING

- Next Webinar was cancelled – the meeting will be May 5th, 10:00am at CVH in Middletown (room TBD)
- March meeting was recorded, and is available here:
<https://attendee.gotowebinar.com/recording/5524055626936517121>

Meeting adjourned